



**FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

**Shasta Family YMCA
Job Opportunity**

Y Club Coordinator

The Shasta Family YMCA is seeking applicants for **Y Club Coordinator** for its brand new afterschool teen program at the Y facility, serving middle school and high school students. This program will offer facilitated activities, tutors and mentors, volunteer opportunities for job-skill building, and open use of the Y facilities including basketball, swimming, and fitness center. This is a part-time position, Monday through Friday from 1 to 6pm during the school year only, pay rate is \$11 per hour. Complimentary family YMCA membership included, as well as discounts on programs.

Qualified candidates should have college course work which would enhance ability to work with youth; related degree preferred. Qualified candidates must have minimum of 2 years of successful experience working with youth and teens.

This person will work with our Youth Development Coordinator and our Director of Child Care & Camps to plan and implement developmentally appropriate daily activities for Y Club by incorporating program standards and curricula from evidence-proven programs, such as but not limited to Education & Career Programs, STEM Education, Odyssey of the Mind, Character & Leadership Programs, Health & Life Skills, the Arts Programs, Sports, Fitness and Recreation Programs and the Search Institutes 40 Developmental Assets. This person will coordinate daily schedule, oversee the staff of volunteer mentors, monitor and track enrollment, oversee check-in process, cultivate positive environment, maintain records, and coordinate the needs of the program.

We are looking for candidates with excellent attention to detail, excellent communication and people skills, a quick learn, has good work ethic, and is able to keep up in a fast paced work environment. Must be able to perform essential physical functions necessary working with teens - bend, stoop, squat, kneel, sit on floor, lift, carry, walk, stand, and be actively observant of teens.

Final candidates will be required to pass necessary Criminal Record Clearance; CPR and First Aid Certifications required within 90 days, as well as provide proof of immunizations and TB/Health Screen. We are an Equal Employment Opportunity Employer. We maintain a drug and smoke free environment. Submit cover letter, resume, transcripts and references via email to hvela@sfymca.org.

Helen Melendez-Vela
Human Resources Director
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