

# Shasta Family YMCA

## Financial Assistance Policy & Procedure

### POLICY

#### Mission

The Shasta Family YMCA is a charitable, community-service association dedicated to helping shape a healthy body, mind, and spirit according to the desires of each individual. Open to all, the YMCA puts Christian principles into practice by offering programs guided by the character values of caring, honesty, respect, and responsibility. The YMCA is committed to building strong kids, strong families, and strong communities.

#### Financial Assistance Program

The objective of financial assistance is to provide to all individuals, families, and children the opportunity to participate in YMCA membership and programs. *Financial Assistance Applications are available to anyone who feels that regular membership dues may pose a hardship.* Funds for the Financial Assistance program are made available through donations to the YMCA's annual *Strong Kids Campaign*.

In order to ensure that financial assistance funds are available to assist as many people as possible, the YMCA may limit the period of time in which financial assistance is offered and the amount of financial assistance awarded. The percentage of membership/program fees each member pays helps to meet the annual operating costs of the YMCA.

Financial Assistance is determined on an income sliding fee scale: based on the total gross household income, the number of related people in the household and special circumstances. The YMCA may offer up to 40% off the regular cost of membership and up to 20% off the cost of our afterschool child care and summer day camp program. Special circumstance cases will be processed on a case-by-case basis.

All applications are kept confidential.

# PROCEDURE

## To Apply

- Applications for Membership and Child Care Financial Assistance are available at YMCA Member Services.
- Applications must be truthfully and totally completed with all required income verification attached. Failure to complete an application or attach the income verification may result in a delay or possible denial of your application.
- Please submit application in person to YMCA Member Services or mail to: 1155 N Court St, Redding, CA 96001; Attention: Financial Assistance.
- Applicants must show a valid California driver's license or identification card upon submitting their application.

## Notification/Activation of Membership

- Please allow 7-10 working days for application review and processing.
- All applicants will be notified of acceptance or denial by mail or email.
- Applicants must bring their acceptance letter to YMCA Member Services or to the Child Care Billing Office within 30 days in order to activate their financial assistance.
- If you are a current member who is awarded financial assistance, a *membership change form* must be completed and signed within 30 days before the financial assistance will be activated.

## Other

- There is no free use of the facility while the application is being processed.
- All financial assistance applicants will be asked to re-apply annually. If you do not re-apply by the appointed date, you will automatically be charged the current regular membership rate.
- It is the applicant's responsibility to notify the YMCA of any changes in address and/or phone number.
- If you have any questions, please contact Tiffany at 246-9622.

*Thank you for your interest in the Shasta Family YMCA.*